



102-320 21st Street West, Saskatoon, SK S7M 4E6

Saskatchewan College of Physical Therapists

Special Committee

Continuing Competency Committee

PURPOSE:

- To identify methods of measuring maintenance of Physical Therapy Competency as a requirement of licensure.
- To establish (develop and implement) a process for the College to assess maintenance Physical Therapy Competency to ensure that licensure is granted on competency-based criteria.

SELECTION:

- Appointed by Council (please refer to Nominations Committee Recruitment and Vacancy Procedure)

TERM OF REFERENCE:

- To investigate, examine and evaluate existing tools to assess continuing Physical Therapist competency.
- To work collaboratively with other Canadian regulators and the Alliance in development of a competency assessment process.
- To ensure that this evaluation process is inclusive of SCPT general membership.

TERM:

- Two years (renewable)
- Chair appointed annually by Council

ORGANIZATION:

Accountability and Report Relationship

- The committee through the Chair or Council representative is responsible to Council.

Structure:

- This shall be a special committee.
- All honorariums and expense allowances shall be available to the Chair and Committee Members.

Composition and Representation:

- The committee and at least five (5) shall consist of a minimum of 1 member of Council and 2 members from the general membership, and the President, Ex Officio, and the Executive Director.
- Committee may invite an individual with expertise to participate on the committee as a non-voting liaison.
- Resignations from the committee shall be made in writing to the Chair who will communicate this to the Executive Director, who will inform Council.
- All committee members shall have an equal vote; this includes the Chair of the Committee, except the non-voting liaisons and the Executive Director/Registrar who have voice but no vote.
- Council members and the preferred delegate to attend national meetings/workshops.

Meetings:

- Meetings shall be held at the call of the Chair. Quorum shall be the majority of the committee members.
- Chair shall determine the agenda and format for each meeting.
- Chair shall ensure that all materials and information are distributed prior to each meeting.
- Meeting minutes will be circulated to Committee members and the SCPT office after each meeting.
- The Chair shall submit an annual report at SCPT's Annual General Meeting and regular articles for the newsletter.
- The Chair shall submit actions items from any meeting minutes related to SCPT business to the SCPT office.

Function:

The committee shall:

- Review the Terms of Reference and recommend changes once every three years.
- Evaluate the existing tools to assess continuing Physical Therapy competency in Saskatchewan.
- Recommend an assessment process to Council inclusive of the Bylaw changes required to initiate the process.
- Establish guidelines to administer the evaluation process.
- Review Terms of Reference and recommend changes.
 - Initiating and developing the first draft of any revisions to policies, position statements, standards of practice or operational procedures.
- Work in conjunction with other Canadian jurisdictions and the Alliance.

Approved January 14, 2002

Revised November 23, 2002

Revised August 1, 2006

Revised September 10, 2011

Revised October 21, 2015